



STUDENT ENROLLMENT FORM

ALL PAGES OF THIS FORM (FRONT AND BACK) MUST BE COMPLETELY FILLED OUT & RETURNED WITH PAYMENT TO CONSIDER EACH STUDENT "ENROLLED".

Student's Name: _____ DOB ____/____/____ Grade: _____ Gender: _____ SS#: _____
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Address: _____ City: _____ ST: _____ Zip: _____

Student(s) live with: Mother Father Both Parents Guardian

Father's Name: _____ Employer: _____ Work#: _____

Father's E-mail: _____ Cell#: _____ Text Yes No

Mother's Name: _____ Employer: _____ Work #: _____

Mother's E-mail: _____ Cell#: _____ Text Yes No

Marital Status: Married Divorced Other, Please explain: _____

If the parents are separated or divorced, with whom does the student live? _____
If parent is not enrolling the child, please put official guardian information in corresponding "father or mother" lines.

Would you be willing to be a classroom/office substitute (for hire when needed)? Yes. No If yes, classroom or office? _____

School attended last year: _____ City: _____ ST: _____

Have any of your students ever failed a grade? Yes No If yes, which child & grade? _____

Have any of your students ever been tested for or diagnosed with a learning disability? Yes No

If yes, explain: _____

Have any of your students been suspended or expelled from school? Yes No

If yes, please explain: _____

Has the student ever been under the supervision of a parole officer or under the custody of a juvenile court or any other court? Yes No

If yes, please explain: _____

Have any of your students been previously enrolled at NCA? Yes No If yes, which student and year: _____

Does your family attend church? Yes No If yes, which church? _____

Have you or any of your students accepted Christ as Saviour? Yes No Unsure Baptized?: Yes No Unsure

If yes, who: _____

Were you referred by a current student? Yes No If yes, current student name: _____

Parent/Guardian Signature: _____ Date: _____



EMERGENCY, FINANCIAL, & CONSENT FORM



Are any of your students on any medication? Yes No If yes, which student and what? _____

Is it to be taken at school?: Yes No Dosage amount: _____

Is the office permitted to administer medicine such as Children's Tylenol, Children's Ibuprofen, Pepto Bismol, Tums, Benadryl, etc.? Yes No

If yes, would you like to be notified before administering? Yes No

Do any of your students have any physical defects? Yes No

If yes, please explain: _____

Do any of your students have any allergies? Yes No

If yes, which student and what allergies: _____

Family Physician: _____ Phone#: _____

If your student has an emergency, what are your preferred medical procedures (i.e. call parents first, call 911 first, etc.): _____

Emergency Contact: a responsible adult if the parent cannot be contacted:

Name: _____ Relation: _____ #: _____

Name: _____ Relation: _____ #: _____

Name: _____ Relation: _____ #: _____

In case of emergency, I consent to and authorize Northside Christian Academy personnel or their designee to take whatever medical action is deemed appropriate in order to provide emergency medical care for my child. I further agree to permit my child to be transported to a medical facility by ambulance or other commercial vehicle and the parents will assume full responsibility for any action taken.

Parent/Guardian Signature: _____ Date: _____

I assume all financial responsibility for my student's tuition and fees at Northside Christian Academy and I understand the following:

1. Tuition is due at the 1st of each month.
2. All accounts must be kept current, and no student may attend classes if account is more than 30 days in arrears.
3. A \$25 per student late fee will be added to my account if it is delinquent after the 6th of each month.
4. The book fee is due before my child's books will be ordered.
5. The policy of Northside Christian Academy is to make no refunds on fees or tuition after the due date.
6. If a student is enrolled in NCA for even one day, a full month of tuition is owed.
7. All accounts must be current for the students to receive report cards, transcripts, or to participate in graduation exercises.
8. Before a child is considered "withdrawn" the parent MUST notify the school business office and sign a withdrawal form. Until the withdrawal form is turned in at the business office, the child will remain enrolled and will be billed accordingly.
9. Student records such as report cards, transcripts, etc. are not released until the account is PAID IN FULL.
10. NCA reserves the right to dismiss any student not in harmony with our goals and policies. The school also reserves the right to dismiss any student whose financial obligations remain unpaid after the due date.



Parent/Guardian Signature: _____ Date: _____

In making application for my child, I desire to have him/her complete the school year at NCA. I hereby give my permission for my child to take part in all activities of Northside Christian Academy. I further agree to indemnify and hold Northside Christian Academy harmless for any and all liability that may result from my child attending or participating in all activities of Northside Christian Academy. I believe that discipline is necessary for the welfare of each student. I give Northside Christian Academy permission for my child's teacher and/or school representative to make and enforce classroom regulations in a manner consistent with Christian principles and discipline as set forth in NCA's handbook. We agree that if a conflict arises between our child/family and others in the NCA family (students, parents, faculty, staff, or administrator), we will address the concern directly with that person alone. I agree to cooperate with the school to ensure our child's daily attire meets the Dress Code. I hereby grant permission for Northside Christian Academy to use my child's photograph and/or video recorded image for purpose of marketing promotions. I have read all of the policy provisions listed on this form. The signature below indicates my understanding of these policies.

If you wish for your child's photo to not appear on our social media/ads, please send in a handwritten statement with your detail, signature, and date.

Northside Christian Academy reserves the right to dismiss any student not in harmony with our goals and policies.

Northside Christian Academy does not discriminate on the basis of race, color, national or ethnic origin.



Parent/Guardian Signature: _____ Date: _____